

## NEWTON SOLNEY PARISH COUNCIL

**You are summoned to attend the Parish Council meeting to be held on Tuesday 17<sup>th</sup> September 2024 7pm at the Village Hall**

*Issued by Susan Stack – Clerk to the Council 19 Shepard Close Nottm NG6 7BP on 10<sup>th</sup> September 2024*

### AGENDA

#### PUBLIC PARTICIPATION

**Maximum time of 10 minutes available to members of the public and Council to comment on any matter**

- 1/9/24 To receive apologies for absence**
- 2/9/24 Declaration of members interest**
- 3/9/24 To receive and approve minutes of meeting held 16<sup>th</sup> July 2024**
- 4/9/24 To receive and discuss any applications for co-option to the Council**
- 5/9/24 To discuss and comment on Planning items:**

DMPA/2024/ 1143	John Higgott Almshouses, 28-34 Main Street, Newton Solney, Burton upon Trent, DE15 0SJ	Listed Building Consent for installation of solar panels, re-roofing works, new cast iron rainwater goods and replacement of timber windows with uPVC to the rear at
DMPA/2024/ 1112	John Higgott Almshouses, 28-34 Main Street, Newton Solney, Burton upon Trent, DE15 0SJ	Installation of solar panels, re-roofing works, new cast iron rainwater goods and replacement of timber windows with uPVC to the rear at
DMPA/2024/ 1052	Land west of Newton Lane, Newton Solney, DE15 0RU	Installation and operation of a renewable energy generation station comprising ground-mounted photovoltaic panels, inverter/transformer units, DNO substation, site access, internal access tracks, security measures, landscaping, and other ancillary infrastructure at
DMPA/2024/ 0680	Homelands, Repton Road, Newton Solney, Burton on Trent, DE15 0SG	The demolition of dwelling and erection of a new dwelling at

- 6/9/24 Reports from;**
  - **County Councillor David Muller**
  - **District Councillors Kerry Haines & James Lowe**

- Parish Council Chairlady
- Parish Councillors
- Speedwatch group
- Village in bloom group
- Village bonfire representatives
- Christmas Lights representative
- Shed and Orchard representative
- Roadworks and diversions (if any)
- Clerk on status of Defib.
- Defibrillator training

**7/9/24** To receive and discuss External Audit report:  
 To receive and acknowledge the points raised within the report  
 To note the following actions taken since the end of year that the Council feel will address the Except For comment:

- Appointment of experienced, CiLCA qualified Clerk
- Introduction of accounting spreadsheet to record all transactions including VAT recoverable under S126 rules
- Bank reconciliations and accounts reported to each meeting and included in minutes for transparency
- Risk assessments put in place (May 24)
- Fixed asset register and insurance values reviewed

To agree to issue the Notice of Conclusion of Audit ASAP  
 To appoint an internal auditor for 2024/25 year (EMAS Ltd £76)

**8/9/24** Clerks items:

- To receive and approve – Revised Fixed Asset register as a result of village walkaround with Cllr Smith and Clerk in August. To note that all items have been inspected and are in good order.
- To receive and note – Report on Play equipment received from SDDC with no items needing urgent works.
- To note that the Council is registered with the Pensions Regulator and declared compliance on 2/9/2024

**9/9/24** To report – Fire on common land near willow tree. Is new sign required?

**10/9/24** To discuss – HGV and footpaths (resident complaint)

**11/9/24** To discuss – Purchase of Christmas lights

**12/9/24** To discuss the Council’s role in village events  
 To agree the Council’s role in relation to organisation and responsibilities and insurance cover for village events such as Football Match, Cricket Match, Bonfire Night

**13/9/24** Financial items:  
 To receive and approve accounts as shown at end of agenda  
 To discuss and review budget for 2024/25 year  
 To approve payments as below:

Sept 24	43	SUSAN STACK (928)	WFH and mileage Aug/Sep	£(84.60)
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Sept 24	44	SUSAN STACK (929)	Salary ex PAYE Aug/Sep	£(343.92)
Sept 24	45	SUSAN STACK (930)	Postage	£(8.50)
Sept 24	46	SDDC (931)	Playground July	£(65.58)
Sept 24	47	GARY WALL (932)	Mowing August	£(435.00)
Sept 24	48	GARY WALL (933)	Mowing July	£(510.00)
Sept 24	49	GARETH FENLON	Lifebouy fixing	£(300.00)
Sept 24	50	GARETH FENLON REF SIGNCAST (935)	Signage in village	£(256.20)
Sept 24	51	HMRC DUE DD	PAYE	£(86.00)
Sept 24	52	SDDC (936)	Playground August	£(65.58)

*Additional payments may be agreed at the meeting*

**14/9/24 Date of next meeting 17<sup>th</sup> September 2024**  
**NEWTON SOLNEY PARISH COUNCIL - Accounts as at**  
**10th September 2024**

<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>Revised Budget Proposed Sept 24</b>
Precept	16000	16000	16000
VAT Reclaim	0	1544	1544
Concurrent	3000	0	3934
Other SDDC	0	298	0
Donations Received	0	550	0
0	0	0	0
	19000	18393	21478
<b>EXPENSES</b>			
Staff Expenses inc PAYE	-2500	-2297	-4000 New Clerk
Admin/ Audit fee	-240	-234	-400 EA fee
Cricket Mowing	-200	0	-200
Dog Bins	-750	0	-750 historic
Community Grants	-1500	0	-500 cut back
Insurance	-400	-470	-470 actual
Lengthsman	-3600	-1701	-3600
New Laptop/Box 9 items	-600	-1328	-2000 Speedwatch/planter/half tools
Play area Mowing	-1800	-1137	-1000 Based on so far so far plus £1k repair
Play area inspections	-4000	-458	-2000 reserve
Defibrillator	-250	0	-100 Pads?
Website	-50	-1093	-1093 Website and e-mail
DALC Subs	-350	-347	-350 Actual
Hall Hire	-72	-18	-72 Historic
Clerk Mileage/WFH allowance	0	-276	-600 half miles half WFH
Electricity on the Green	0	-5881	-7000 Inc Xmas lights?
Tree Felling	0	-919	-1500 Inc Rushes removal?
Other Exp	0	-214	-25635
	2688.00	2021.81	-4157.00

**Earmarked Reserves**

Lawnmower	-500
Community Hub	-10000



## NEWTON SOLNEY PARISH COUNCIL - Accounts as at 30th July 2024

<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>Revised Budget Prepared Sept 24</b>
Precept	16000	16000	16000
VAT Reclaim	0	1544	1544
Concurrent	3000	0	3934
Other SDDC	0	298	0
Donations Received	0	550	0
0	0	0	0
0	0	0	0
0	0	0	0
	19000	18293	21478
<b>EXPENSES</b>			
Staff Expenses inc P	-2500	-1755	-4000 New Clerk
Admin Audit fee	-240	-226	-400 EA fee
Cricket Mowing	-200	0	-200
Deq Bin	-750	0	-750 historic
Community Grants	-1500	0	-500 cut back
Insurance	-400	-470	-470 actual
Longterm GW	-3600	-986	-3600
New Laptop/Bax 9 it	-600	-1328	-2000 Speedwatch/planters/half tool
Play area Mowing	-1800	-657	-1000 Baroda n/a for
Play area inspection	-4000	-348	-2000 za for plus £1k repair reserve
Defibrillator	-250	0	-100 Pad?
Webrite	-50	-1093	-1093 Webrite and e-mail
DALC Subr	-350	-347	-350 Actual
Hall Hire	-72	-18	-72 Historic
Clerk Mileage/WFH	0	-191	-600 half mile or half WFH
Electricity on the Gr	0	-5881	-7000 Inc Xmas lights?
Tree Felling	0	-919	-1500 Inc Rubber removal?
Pmt's	0	0	-25635
	-16312	-14218	-25635
	2688.00	4174.67	-4157.00

<b>Earmarked Reserves</b>	
Speed camera	
Launmauer	-500
Community Hub	-10000
Light on Green	

<b>Opening Bal</b>	<b>16171.17</b>
<b>Receipts</b>	<b>21478</b>
<b>Payments</b>	<b>-25635</b>
<b>Claring bank</b>	<b>12014.17</b>
<b>Community h</b>	<b>-10000</b>
<b>only lower</b>	<b>2014.17 ALERT!</b>

**SUGGESTED ACTIONS:**  
 Be very careful on price fluctuations for hub  
 Delay hub until 2025/26 year and increase precept to cover