

NEWTON SOLNEY PARISH COUNCIL

ANNUAL PARISH Council meeting of Tuesday 21st May 2024 7.15pm at the Village Hall

MINUTES

Present;

Chairman D Smith, Parish Cllrs L Charles, K Makin-Wall and S Kelsey

DCC D Muller, SDDC J Lowe, 5 members of the public.

Locum Clerk – Susan Stack

PUBLIC PARTICIPATION

Residents expressed concern at the planned work on the Juniper tree with a TPO. There is a branch that has become detached and needs removing. The trust have asked for removal of the tree. The planning application quotes storm damage as the reason for removal. Planted in 1950's the type of tree is quite rare. The tree officer at SDDC is willing to visit site if requested.

It was agreed by all concerned that SDDC Councillor will ask for an inspection.

County Councillor is dealing with numerous pot holes and there are still some issues with flooding near the culvert under the road. He has asked for it to be re-visited on ref FSK614805673. Also 34239723 relates.

Discussing matters with SDDC relating to the hotel. SDDC Kerry Haines is dealing with the owners of the hotel and it appears that homeless people are being housed there, possibly from Derby City and other areas as SDDC and DDC are not aware of any change of use or similar.

Questions:-

Flooding in Church Lane as drain is too high – reference number still active, Cllr Muller will chase it up.

Speed watch group – Cllr D Muller has offered a contribution towards the purchase of equipment. Clerk to e-mail to formally request support.

Cllr D Smith is to formally e-mail Cllr Muller requesting enforcement of the 7.5t limit through the village in order that he can ask Highways for clarification.

SDDC Cllr J Lowe reported;

Stafford/Derby City using the hotel as an overspill for the Queens hotel.

There is no further update on the Solar farm

1/5/24 To Elect a Chairman

Cllr D Smith was nominated and, there being no other nominations was duly elected.

2/5/24 Signing of the acceptance of office

The declaration was signed

3/5/24 Election of Vice Chairman

Cllr S Kelsey was nominated and, there being no further nominations was duly elected.

4/5/24 To receive apologies for absence

Phil and Gareth Tulley, SDDC K Haines.

- 5/5/24 Minutes of meeting held 16th April 2024**
Minutes were agreed as a true record and signed.
- 6/5/24 Declaration of members interest**
Cllr K Makin-Wall on Juniper tree – non pecuniary
- 7/5/24 To discuss and comment on Planning items:**

<u>Reference</u>	<u>Location</u>	<u>Proposal</u>
DMPN/2024/0480	22 Blacksmiths Lane, Newton Solney, Burton On Trent, DE15 0SD No objections	Certificate of lawful development for the proposed erection of a single storey extension at
DMOT/2024/0457	on land to the fore of 38-44 Main Street, Newton Solney, Burton On Trent, DE15 0SJ OBJECTION – as per public participation session above	The felling of a Juniper tree covered by South Derbyshire District Council Tree Preservation Order no. 544
DMPA/2024/0376	Newton Lane Farm, Newton Lane, Newton Solney, Derbyshire. Burton On Trent, DE15 0RU No objections	The creation of a new track using existing gated access at

- 8/5/24 Report on Speedwatch group**
10 volunteers have come forward and training will be undertaken shortly. It was resolved to purchase the equipment required and apply to DCC for financial support.
- 9/5/24 Update on Village in Bloom and Village Bonfire**
Village in bloom is struggling to purchase plants. There is a plant sale on 25th May and a collection bucket will be put out for donations. We will be entering the East Midlands section. The trees are being attended to and the logs will be stacked for the animals. Bonfire is progressing – no donations of wood accepted. Cllr Smith to research fireworks invoice. Alex will do the food, Steve the bar.
- 10/5/24 To consider and approve;**
- a) **Risk assessments in place**
Financial / Risk register
Grounds Maintenance
Lone Working
Playgrounds
All approved and adopted.
 - b) **Review of Standing Orders**
 - c) **Adoption of new Financial regulations**
 - d) **The Fixed asset register**
 - e) **Insurance cover (and if adequate for needs)**
All approved and adopted

Adoption of new policies

- a) Code of Conduct (from SDDC)
- b) GDPR
- c) Freedom of Information
- d) Data Privacy
- e) Equality and Diversity
- f) Internal audit controls
- g) Complaints Procedure
- h) Record retention
- i) Councillor Co-option

All approved and adopted.

11/5/24 To consider and compete the Annual Return (AGAR);

- a) **To receive and accept the report of the internal auditor**

Received and noted

- b) **To consider and complete the Annual Governance statement (signed by Chairman)**

Each item was considered and the form filled in.

- c) **To receive and approve the Accounting Statements (signed by Chairman/Clerk)**

- d) **To receive and note the Bank reconciliation & list of variances.**

- e) **To agree to issue the Notice of Public Rights**

All approved and adopted

To appoint internal auditor for 2024/25 year

East Midlands Audit Service were appointed

12/5/24 To receive the Chairman's report including;

Cllr G Fenlon has resigned by e-mail and a vacancy will be declared

New website and e-mail address – launch date

Work has been ongoing and it is ready to be opened up to the village to evolve.

It was resolved to launch the website on 27th May. Clerk to contact existing website asking for a link to the new one on it.

Councillors were appraised of their new e-mail and passcode.

13/5/24 To receive reports from Parish councillors

No reports

14/5/24 To discuss creation of and spending on equipment for Speed Watch

See item 8 above

15/5/24 To discuss (and approve) the Logo design

It was resolved to approve the Green logo including the Village one for use by other village organisations. It was resolved to pay £90 to Reflex.

16/5/24 Update on Christmas lights

The electrical "big" box is now a little box by the bench and the planned work will cost £7056. Quotation will be sent to the Clerk by Cllr Makin-Wall. It is hoped that Miles will continue to project manage. Resolved to go ahead.

17/5/24 Update and authorise any spend required on shed and orchard

No update

18/5/24 Update on Childrens Fun Day
Defer pending reply from SDDC. Chair to chase

19/5/24 Willington Solar Farm
No update

20/5/24 Consideration of accounts for payment - signing of cheques *additional items may be added at the meeting

Chq	Payee	For	Amount
895	SDDC	Playground Insp (Mar)	65.58
896	Gary	50% mower & chainsaw	247.71
897	SDDC	Playground Insp (Apr)	65.58
898	Gary	Mowing and Strimming	240.00
899	Zurich Insurance	Renewal	469.75
900	Susan Stack	NSPC Laptop purchase	484.00
907	Susan Stack	Clerking Apr-14 th May	592.65
908	Reflex	Logo for Council	90.00

It was resolved to approve the payments

21/5/24 The next Parish Council meeting is scheduled for 18th June 2024
Cllrs K Makin Wall and L Charles put in advance apologies

22/5/24 EXCLUSION OF PUBLIC AND PRESS – To resolve that public and press are excluded from the meeting due to the confidential nature of the business to be transacted in accordance with Section 100(a) of the Local Government Act 1972
Resolved

23/5/24 To discuss matters relating to Clerk & RFO
It was resolved to create Clerks contract for June 2024 agenda