**NEWTON SOLNEY PARISH COUNCIL**

**You are summoned to attend the ANNUAL PARISH Council meeting to be held on Tuesday 21st May 2024 7.15pm at the Village Hall**

Issued by Susan Stack – Locum Clerk, 19 Shepard Close Nottingham NG6 7BP on 14th May 2024

**AGENDA**

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|  | **PUBLIC PARTICIPATION****Maximum time of 10 minutes available to members of the public and Council to comment on any matter** |
| **1/5/24** | **To Elect a Chairman** |
| **2/5/24** | **Signing of the acceptance of office** |
| **3/5/24** | **Election of Vice Chairman** |
| **4/5/24** | **To receive apologies for absence** |
| **5/5/24** | **Variation in order of business** |
| **6/5/24** | **Declaration of members interest**  |
| **7/5/24** | **To discuss and comment on Planning items:**

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| **Reference** | **Location** | **Proposal** |
| DMPN/2024/0480 | 22 Blacksmiths Lane, Newton Solney, Burton On Trent, DE15 0SD | Certificate of lawful development for the proposed erection of a single storey extension at |
| DMOT/2024/0457 | on land to the fore of 38-44 Main Street, Newton Solney, Burton On Trent, DE15 0SJ | The felling of a Juniper tree covered by South Derbyshire District Council Tree Preservation Order no. 544 |
| DMPA/2024/0376 | Newton Lane Farm, Newton Lane, Newton Solney, Derbyshire. Burton On Trent, DE15 0RU | The creation of a new track using existing gated access at |

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| **8/5/24** | **Report on Speedwatch group** |
| **9/5/24** | **Update on Village in Bloom and Village Bonfire** |
| **10/5/24** | **To consider and approve;**1. **Risk assessments in place**

**Financial / Risk register****Grounds Maintenance****Lone Working****Playgrounds**1. **Review of Standing Orders**
2. **Adoption of new Financial regulations**
3. **The Fixed asset register**
4. **Insurance cover (and if adequate for needs)**

**Adoption of new policies**1. **Code of Conduct (from SDDC)**
2. **GDPR**
3. **Freedom of Information**
4. **Data Privacy**
5. **Equality and Diversity**
6. **Internal audit controls**
7. **Complaints Procedure**
8. **Record retention**
9. **Councillor Co-option**
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| **11/5/24** | **To consider and compete the Annual Return (AGAR);**1. **To receive and accept the report of the internal auditor**
2. **To consider and complete the Annual Governance statement (signed by Chairman)**
3. **To receive and approve the Accounting Statements (signed by Chairman/Clerk)**
4. **To receive and note the Bank reconciliation & list of variances.**
5. **To agree to issue the Notice of Public Rights**

**To appoint internal auditor for 2024/25 year**  |
| **12/5/24** | **To receive the Chairman’s report including;**1. **New website and e-mail address – launch date**
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| **13/5/24** | **To receive reports from Parish councillors** |
| **14/5/24** | **To discuss creation of and spending on equipment for Speed Watch**  |
| **15/5/24** | **To discuss (and approve) the Logo design** |
| **16/5/24** | **Update on Christmas lights** |
| **17/5/24** | **Update and authorise any spend required on shed and orchard** |
| **18/5/24** | **Update on Childrens Fun Day**  |
| **19/5/24** | **Willington Solar Farm** |
| **20/5/24** | **Consideration of accounts for payment - signing of cheques \*additional items may be added at the meeting**

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| **Chq** | **Payee** | **For** | **Amount** |
| **895** | **SDDC** | **Playground Insp (Mar)** | **65.58** |
| **896** | **Gary** | **50% mower & chainsaw** | **247.71** |
| **897** | **SDDC** | **Playground Insp (Apr)** |  **65.58** |
| **898** | **Gary** | **Mowing and Strimming** |  **240.00** |
| **899** | **Zurich Insurance** | **Renewal** | **469.75** |
| **900** | **Susan Stack** | **NSPC Laptop purchase** | **484.00** |
| **907** | **Susan Stack** | **Clerking Apr-14th May** | **592.65** |
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| **21/5/24** | **The next Parish Council meeting is scheduled for 18th June 2024** |
| **22/5/24** | **EXCLUSION OF PUBLIC AND PRESS – To resolve that public and press are excluded from the meeting due to the confidential nature of the business to be transacted in accordance with Section 100(a) of the Local Government Act 1972** |
| **23/5/24** | **To discuss matters relating to Clerk & RFO** |